

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**CABINET – 19 NOVEMBER 2013**

Title of report	<b>WASTE MANAGEMENT SOFTWARE PROCUREMENT</b>
Key Decision	a) Financial Yes b) Community No
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Purpose of report	To inform Cabinet of the procurement of waste management software. The report requests that Cabinet delegate authority to the Director of Services to award the software contract.
Reason for Decision	The level of potential expenditure exceeds the authority threshold in the Scheme of Delegation
Council Priorities	Value for Money
Implications:	
Financial/Staff	A robust evaluation of the procurement process will allow the most economically advantageous submission from the framework to be selected.
Link to relevant CAT	Not applicable
Risk Management	Not applicable
Equalities Impact Assessment	Not applicable
Human Rights	None discernible
Transformational Government	Not applicable

Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	Procurement Legal Services
Background papers	Cabinet Report 11 June 2013 (MTFS Report) <a href="http://minutes-1.nwleics.gov.uk/aksnwleicester/images/att5694.pdf">http://minutes-1.nwleics.gov.uk/aksnwleicester/images/att5694.pdf</a>  Cabinet Report 24 September 2013 (ICE Programme Update) <a href="http://minutes-1.nwleics.gov.uk/aksnwleicester/images/att5753.pdf">http://minutes-1.nwleics.gov.uk/aksnwleicester/images/att5753.pdf</a>
Recommendations	<b>THAT CABINET:</b>  <b>1. NOTES THE PROCUREMENT PROCESS SELECTED FOR THE PROCUREMENT OF WASTE MANAGEMENT SOFTWARE AS PART OF THE ICE PROGRAMME; AND</b>  <b>2. DELEGATES AUTHORITY TO THE DIRECTOR OF SERVICES TO AWARD THE WASTE MANAGEMENT SOFTWARE CONTRACT, IN ACCORDANCE WITH EVALUATION CRITERIA AS SET OUT IN THE FRAMEWORK</b>

## 1.0 BACKGROUND

- 1.1 As part of the Council's Improving Customer Experience (ICE) programme the need for a waste management software and in cab communications solution was identified for the reasons outlined at 3.1.
- 1.2 The Council has sought proposals from suitable suppliers to gain a better understanding as to what the market can offer. In line with Contract Procedure Rules, the Council will be undertaking the procurement process for the software using a framework agreement.
- 1.3 The Government Procurement Service framework has been selected as this is the framework where the software suppliers' specialisms are most able to meet the authorities requirements.

1.4 The following timetable is proposed:

	<b>DATE</b>
<b>Invite submission of bids</b>	<b>1 November 2013</b>
<b>Deadline for submissions returned</b>	<b>15 November 2013</b>
<b>Evaluate submissions</b>	<b>18 November 2013</b>
<b>Contract award</b>	<b>Following expiry of call in period if report approved by Cabinet</b>
<b>Contract commencement</b>	<b>To be agreed with supplier</b>

## **2.0 RESOURCE IMPLICATIONS**

2.1 The waste management software will be funded through the Value for Money reserve as part of funding set aside for Invest to Save projects agreed by Cabinet on 11 June and 24 September 2013.

2.2 As the likely cost of the contract exceeds the delegated financial authority levels in the Constitution, Cabinet is requested to delegate authority to the Director of Services to award the contracts.

## **3.0 BENEFITS TO RESIDENTS**

3.1 The procurement of the waste management software will contribute significantly to improving efficiencies in service delivery, to saving money and to build on the current high level of customer satisfaction with the waste collection service. It will also provide the following;

- Real time reporting of issues from vehicles to customer services, i.e. crews will log when bins are not presented on time allowing customer services to enforce the non return policy for this issue. This will result in increased efficiency from spending less time and fuel resolving inaccurate 'missed bin' reports to help keep costs of running the service down.
- Accurate in cab data detailing customers who are exempt from bringing out their bins for health reasons will improve reliability rates further for these residents.
- To provide residents with an easy and convenient way to arrange and pay for waste transactions on line such as bulky waste collections.